

**Warwick Ahead Big Local - Community Board Meeting AGM  
Minutes**

**Date:** Tuesday 26th March 2013  
**Venue:** Old Quarry APG  
**Time:** 6.00pm – 8.30pm

**Attendees**

**Resident/Community volunteer Board Members**

Rebekah Eyles resident (Chair Person), Gail Merrifield WCG, Jane Byford Knottingley Angels, café volunteers and resident, Brendan Thomson Unltd award holder and resident, Michelle Poxon Knottingley Angels, café worker and resident, Andy Cable OQAPG and resident, Cllr Stokes, Christine Martin

**Warwick Ahead Residents**

Matthew Poxon, Cllr Burton, Sophie Murray, Mick Hill, Sam Thorley, Anne Thorley, Helen Booth, Lynne Ward, Anna Moffat, Margaret Martin, Hannah Field, Karen Field, Hazel Richardson, Doreen Zacarow, Emily Harper, Gillian Cook, Pauline Gill, Mary Abbot, Sheila Hutley, Elaine Till

**Co-opted Organisation Representatives and other workers**

Joanne Smith WDH, Juliet Kripp Groundwork, Holly Ellis OQAPG, Antony Sadler Wakefield Council, Judi Alston One to One Development Trust (Partnership Support/minutes), Helen Monks NHS Wakefield District, Craig Moss, Tara Watson, Mandy Wilson – Big Local Rep

**Apologies**

Craig McKinlay, Wendy Abbot, Andrea Hanson

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**Café Culture** – film and book produced by One to One development Trust was launched to kick start the night. Copies of the book were given out, DVDs will be available shortly.

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Exhibition created by Sophie Murray about Warwick ahead was on display with stalls from relevant partner organisations. The meeting was filmed.

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Matthew was presented with an 18<sup>th</sup> birthday cake and good wishes from everyone

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**1. Chairs Introduction**

Rebekah welcomed all residents to the AGM

## 2. Warwick Ahead Big Local Timeline

Mandy (Big Local Rep) used a large chart to show residents where on the Big Local diagram Warwick Ahead is at. We have gone through Getting People Involved Round 1 and 2, these were about researching and consulting, getting residents to understand Big Local and get involved with Warwick Ahead, identifying local need and bringing people together. Quick Wins was about activities or spending to tide Warwick Ahead over until the Community Plan was put in place – these included The Luncheon Club, Old Peoples Christmas Diner, and Caretakers job. The Community Board was established, a Community Vision and Community Profile were achieved.

We are now putting together the Community Plan which will outline what residents want to spend the first part of their £1m on.

## 3. What we've done based on what the Community said

Board members presented to the rest of the meeting about what has been identified through Quick Wins as things to possibly go in the Community Plan – this includes

### Transport

Antony reported. Setting up a Warwick/Knottingley community bus that will create a job and training for the estate. Also liaising with bus companies on better provision

### Environment

Juliet reported

**Better gardens:** identify a pilot area (specific street), consent of landowner, establish a gardening group with residents, funding searches, carry out gardening events, planters, hanging baskets etc, hold fencing design workshops

**Natural Play Areas:** phase 1 - identify area, consent from landowner, establish a group of residents, funding searches, carry out design workshops

### Credit union

Matthew reported

Compared rates of other loan companies. A worker from White Rose Credit Union would be based on the estate to get rid of door step lenders and lessen debt on the estate.

### Community caretaker job

Presented by Michelle

Feedback on the role of this new job is very positive and residents are keen to carry it on. The 3 year budget will include a training/development fee for a course in property maintenance and equipment.

### Youth worker post and youth worker training courses

Presented by Holly

A new post for the Addy to help develop its provision of sport activities, also the Addy to run youth worker training courses for levels 123 being considered

### **Additional needs support staff**

Presented by Lynn

High levels of special needs on estate, group now constituted 'Parents of Unique Children' as well as respite time/activities/trips the more severe needs would benefit from more outside equipment

### **Northern College**

Presented by Gail

A bespoke programme of courses at Northern College, plus free access to other courses for Warwick residents

### **Luncheon Club**

Presented by Sophie

The luncheon club is very popular and a great way of including older members of the community in what's going on. Everyone is keen it continues

### **Community events**

Presented by Brendan

Including the dragon boat race & Knottingley Carnival, we should also build in a Warwick Estate event at least once a year important to bring the community together and see what people want and how they can get involved

### **Film, social media, publicity, newsletter**

Presented by Andy

Films proving very popular and effective to engage, promote and evaluate, residents keen to continue and develop all aspects of this work. Looking to purchase equipment including camera, 2 tablet devices, phone (for mass texting)

## **4. What's in the Community Plan**

Mandy went through each item put forward on the community plan (see previous items) talking about how they might work and the estimated costs. Residents were asked to score it under 3 headings on their copy 'must do' 'should do' 'could do' – issues were discussed around the environmental proposals. Residents from the Old People's bungalows brought up community safety and CCTV – Mandy reminded meeting that Big Local cannot replace statutory services. The results of this feedback from Warwick Ahead members will help inform The Community Plan

## **5. Governance Rules**

In Craig McKinley's absence he asked that a proposal was put to the members that the rules on Election of members at the AGM (future ones) was changed from all Board Members standing down and then putting themselves up for re-election, to a third of the committee on a rotating basis. This motion was

put forward by Hazel and seconded by Karen. Judi will amend in the Governance document and new copies will be circulated to members and to Big Local.

## **6. Finance report**

Judi reported that the Getting People Involved Round 1 and 2 were not paid for from residents £1m but from development money from Local Trust. Quick Wins is from the £1m so far Warwick Ahead has had £14,130 of this there is £480 left of underspent. There is also £508 left from the Pathway funding from the Warwick on The Beach event. Members voted that this money should be ring fenced for the caretakers wage in-between the money from the Community Plan coming in. Judi will follow this up with the Addy

## **7. Election of new members/recruitment of more**

One membership form had been submitted by Sheila Hutley for a position on the Board. Sheila was welcomed to the Board unanimously. Hazel Richardson and Karen Fields stood for places and were welcomed back to the Board (they already have filled in pro-formas). Anna Moffat was encouraged to stand and will be given a membership form if she wishes to put forward.

## **8. How people can get involved**

All residents are encouraged to join in all Warwick Ahead activities – the membership agreed to keep trying new ways to get the message out through the estate and keep engaging with people.

## **9. Future meetings**

Friday 26<sup>th</sup> April 10.00am

Monday 20<sup>th</sup> May 6.00pm

Tuesday 25<sup>th</sup> June 10.00am

Friday 19<sup>th</sup> July 10.00am

Monday 19<sup>th</sup> August 6.00pm

Tuesday 24<sup>th</sup> September 10.00am

Friday 25<sup>th</sup> October 10.00am

Monday 25<sup>th</sup> November 6.00pm

Tuesday 17<sup>th</sup> December 10.00am

Friday 17<sup>th</sup> January 10.00am

Monday 24<sup>th</sup> February 6.00pm

Monday 24<sup>th</sup> March 6.00pm AGM

**10. AOB**

Mandy our Big Local Rep will be leaving when we submit the Community Plan. It was agreed that residents would plan out how to approach choosing our next Big Local Rep as a matter of urgency. The Board presented Mandy with a bottle of wine and officially thanked her for her support.

Rebekah was presented with some chocolates and congratulations on her first year as Chair of the Board with members acknowledging that she has done a fantastic job.

The Board presented Judi with a box of chocolates for all her support throughout Warwick Ahead since it began and for Café Culture.

Sophie was presented with chocolates for all her hard work pulling together the exhibition

To celebrate where Warwick Ahead are at and the aspirations for the Community Plan all members shared a champagne toast and lit a Chinese lantern.